**Sylvan Hills Middle School**

**Date: February 17, 2020**

**Time: 5:00 PM**

**Location:**

**Join Zoom Meeting**[**https://atlantapublicschools-us.zoom.us/j/7124047731?pwd=UGFIdlNZZTlOZkE4M2FJYjRURnNQdz09**](https://nam03.safelinks.protection.outlook.com/?url=https%3A%2F%2Fatlantapublicschools-us.zoom.us%2Fj%2F7124047731%3Fpwd%3DUGFIdlNZZTlOZkE4M2FJYjRURnNQdz09&data=02%7C01%7CSade.Miller%40atlanta.k12.ga.us%7C291ebb2b49bb4febe90008d845ee8058%7C0d95ef40a0dd431890985e10f876f635%7C1%7C0%7C637336237948068098&sdata=UVcRLjoJWYuZFuFLNXUyvpVcVXxjhTYuWFHUlvjE5kA%3D&reserved=0)

**Meeting ID: 712 404 7731
Passcode: DreamTeam**

**Numeric Password: 226042796**

1. **Call to order:** [Insert actual Start Time of the meeting]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Monica Blasingame** |  |
| **Parent/Guardian** | **Jessica Bracey** |  |
| **Parent/Guardian** | **Queen La’Rosa Harden Green** |  |
| **Parent/Guardian** | **Mark Gresham** |  |
| **Instructional Staff** | **Sade Miller** |  |
| **Instructional Staff** | **Derwin Purnell** |  |
| **Instructional Staff** | **Sonjyia Bryant** |  |
| **Community Member** | **Keisha Makey** |  |
| **Community Member** | **LaSandra Brown**  |  |
| **Swing Seat** | **Vacant** |  |

**Quorum Established:** [Yes or No]

1. **Action Items** *(add items as needed)*
	1. **Approval of Agenda:** Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. **Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. **Go Team Vacany: Motion:**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

1. **Discussion Items** *(add items as needed)*
	1. **Strategic Plan Review**: [Add description of discussion item and brief summary of the discussion]
	2. **Budget Presentation Feedback**: [Add description of discussion item and brief summary of the discussion]
2. **Principals Report** *(add items as needed)*
	1. **Principal’s Report** [Add brief summary of the report and any resulting discussion]
	2. **Information Item 2** [Add brief summary of the item and any resulting discussion]
3. **Announcements** [Add brief summary of the announcements]
4. **Public Comment**
5. **Q & A**
6. **Adjournment**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

**ADJOURNED AT** [Insert Actual Time]

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**Minutes Taken By:** [Insert Name]

**Position:** [Insert Officer Position or GO Team Member]

**Date Approved:** [Insert Date When Approved]